



POHNPEI SUPREME COURT

THE STATE OF POHNPEI

P.O. BOX 1449

Pohnpei FM 96941

Tel: (691) 320-2355/5123/5125/5667 Fax: (691) 320-5126

Chief Justice

Nelson A. Joseph

Associate Justices

Nickontro W. Johnny

Mayceleen JD Anson

Erwine H. Nanpei

Robert P. Nakasone

VACANCY ANNOUNCEMENT

OPENING DATE: February 19, 2020

CLOSING DATE: April 17, 2020

POSITION: Judicial Staff Attorney

SALARY: \$36,000 per annum. Relocation expenses and monthly housing allowance provided by employer.

DURATION: Two-year contract

LOCATION: Pohnpei Supreme Court
Kolonias, Pohnpei FM 96941

Duties (Illustrative):

- Review case pleadings and briefs, research applicable law, and provide analysis for the court;
- Attend evidentiary proceedings and assist the court in determining applicable law and judgment;
- Prepare draft orders, writs, and warrants;
- Review cases on appeal and prepare draft opinions for use and consideration by the appellate panel;
- Work with the Court Administrator to ensure compliance with the Pohnpei Supreme Court Manual of Administration, Public Service System Regulations (when applicable), and Financial Management Regulations;
- Assist the Chief Justice with core administrative functions, such as drafting correspondence, preparing general court orders, and composing internal memoranda;
- Provide legal assistance to the Clerk of Court, Probation Officer, Court Marshals, and Court Reporters;
- Provide legal assistance to the Court of Land Tenure as needed;
- Co-ordinate with the Attorney General and outside legal counsel regarding civil actions brought against the Pohnpei Supreme Court or Court of Land Tenure;
- Liaise with local, state, and national governments, non-governmental organizations, and private attorneys regarding access to justice, victim (survivor) services, and the prevention of domestic violence, trafficking in persons, and human rights abuses;
- Work with the justices and key staff to improve court services; and
- Supervise work and activities of interns.

Education and Bar Requirements:

Graduation from an ABA-accredited law school and a license to practice law (bar admission) from a U.S. state or territory, the Federated States of Micronesia, the Marshall Islands, or Palau. Any person hired without an FSM bar admission will be strongly encouraged to sit and pass the March 2021 bar examination. Information on the FSM bar examination can be found at www.fsmsupremecourt.org.

OR

Graduation from the University of the South Pacific School of Law, a license to practice law (bar admission) from the Federated States of Micronesia, and five years' experience as a practicing attorney in the Federated States of Micronesia.

Other Requirements:

- Ability to work independently and to prioritize among competing work assignments;
- Excellent legal research and writing skills;
- Demonstrated cross-cultural experience, especially in a workplace setting;
- Interest in learning a new language and understanding a different culture; and
- Patience, flexibility, and a sense of adventure.

How to Apply:

Submit résumé, cover letter (addressed to Chief Justice Nelson A. Joseph), and writing sample (no more than 5 pages) to psclawclerk@gmail.com.